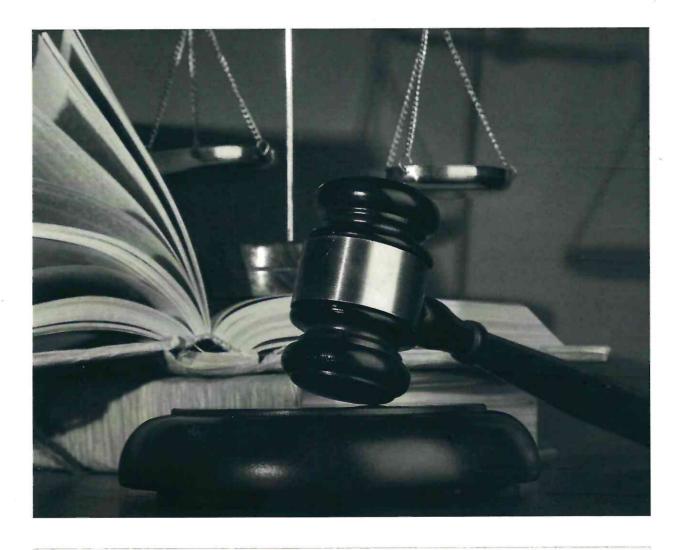


### LAW FIRM PROFILE





#### TEL:

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#### PHYSICAL ADDRESS:

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### **ABOUT US**

Githuku & Githuku Advocates LLP is a full service law firm that constitutes of several advocates, legal consultants and a number of paralegal and administrative staff. The firm was established in April 2016. The two founding members of our firm are Hannah Wangui Githuku and Dianah Wanjeri Githuku.

The firm currently has offices in the prestigious environs of Hurlingham area at Kose Heights Building 3rd Floor Suite F3.4 located on Argwings Kodhek Road, Nairobi. It has associate lawyers and consultants to enable the firm deal with matters across the country under one umbrella.

One of the attributes of the firm includes its resolve to provide amicable and effective solution-oriented services in a timely manner to its clients and put efforts to be universally recognized as a full service law firm.





## VISION AND MISSION

Our firm's vision is to provide legal services to all businesses, institutions or persons, to offer practical solutions to our clients and to be universally recognized as a full service law firm.

We undertake to embrace our client's needs and address them soundly by offering turn-around time, to enable them make informed decisions.

We have a reputation for providing exceptional legal services. We are renowned for our commitment to excellence and for our ability to find innovative solutions to the most complex of legal problems which our clients recognize and value.



## AREAS OF EXPERTISE AND PRACTICE.

Githuku and Githuku Advocates LLP offer a diversity of expertise in all areas of major practice. We are a full service law firm with leading expertise in various areas of Law in Kenya. The partners offer a full complement of Legal Services in the following fields of law:-

- Property and Conveyancing Law
- Corporate and Commercial Law
- Tax Law
- Constitutional/ Administrative Law
- Competition Law
- · Contracts Law
- · Labour and Employment Law
- · Insurance Law
- Intellectual property law
- · Notarial Practice

- Family Law
- Administrative and Public Law
- Banking and Finance Law
- Energy Law
- Legal and Governance Audit
- Probate, Succession and Trusts
- General Litigation/Alternative Dispute Resolution
- Consultancy on matters of law
- Entertainment Law.

## THE GOOD OF THE PEOPLE IS THE GREATEST LAW

#### Marcus Tulliu.

## CORPORATE AND COMMERCIAL LAW

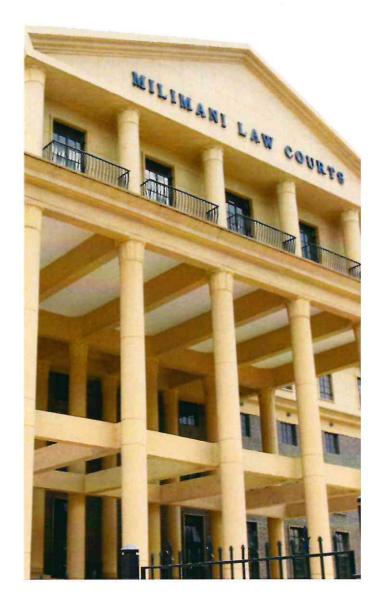
There are various ways to do business. While you as our client undertakes to carry on with your day to day running of your business. We take care of your legal needs arising from the commercial aspect of your business. This ranges from Incorporation of a Company, Legal Compliance, Mergers and Acquisition, Filing of Returns, Taxation to General Contracts.

Under this head, we undertake other areas of practice that are affiliate to Commercial law. They include:

- Business law
- Commercial law
- Partnerships
- · Company law
- · Labour and Employment law
- · International Trade law

We focus on not only understanding our clients business needs but assist them to prosper in their business by eliminating any legal glitches that they may encounter on a day to day running of their business. We further advice on structuring of transaction such as sale of shares, sale of businesses and sale of assets. Moreover, we advice on mergers, acquisitions, takeovers and draft joint ventures. We observe due diligence and carry out investigations on any matter referred to us and compile reports thereon to our corporate clients. We also advice on tax implications in relation to various commercial transactions as requested by our clients.

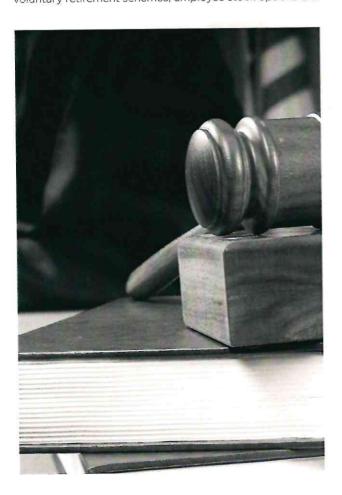
The partners and the associates of the firm also draft contracts and other documents such as Agreements for Sale, Leases, Shareholder Agreements and any other commercial contracts that the clients needs for the prosperity of his business.





## LABOUR AND EMPLOYMENT LAW

The firm advises its clients on the legal aspects of employment and labour law to ensure full compliance with all the applicable laws and provisions. We further represent our client's matters of breach of the employment law. Our services in this category include representation in the labour court, advice on termination of employment and on retrenchment and rationalizations, drafting of Employment Contracts with respect unions on behalf of our clients. Our group of lawyers, also advice on labour implications of mergers and acquisitions on the employees. advises clients on employment, industrial, labour and other service law issues. This includes advice on terms of appointment and conditions of service, transfer, layoff, retrenchment, discharge or dismissal of employees and structuring of voluntary retirement schemes, employee stock options etc.



### **INSURANCE LAW**

We offer legal services in the insurance industry. In particular, we advice on the insurance legislation and litigation on policy liability or repudiated claims. We advice on the regulatory aspects and compliance with the applicable legislation. Our Attorney's assist in assessment of liability on policy and analyze product liability claims with a view to resolving such claims.

### **FAMILY LAW**

On matters of family, family being the heart of our society, our group of advocates are equipped with vast knowledge in Family law matters. We represent clients undergoing divorce proceedings and judicial separation, custody of children and their support and adoption and general matters touching on Family Law.

## TAXATION AND AUDIT LAW

We understand the Legal intricacies of Kenya Tax regime. Our firm is well versed in the tax field of Transfer Pricing, Income Tax, Tax Procedures, Filing of cases to the Tax Tribunal, Custom and Excise Laws, Capital gains and Corporate Tax.

Our firm Represent the interests and defend the rights of taxpayers faced with tax audit. Represent taxpayer in a lawsuit in the Tribunal and in the High Court.

Represent and defend taxpayers being criminally prosecuted for tax related charges, stock options etc.

## INTELLECTUAL PROPERTY LAW

This is an area of practice we specialize in, it involves aspects of law that include:-

### Entertainment Law

Includes various areas of intellectual property blending together to protect the rights of authors, performers, owners and businesses for their creative accomplishments.

### Patent, Trademarks and Copyrights

These are rights to owning distinctive invention, design, emblem, picture, logo or wording. We focus on registering these Patent rights for our clients and undertake legal proceedings by litigating and/or Alternative Dispute Resolution when an Intellectual Property dispute arises and/or when there is infringement.

### Internet Law

Involves domain disputes, copyrights, trademarks, breaching of licensing and privacy policies.

## PROBATE, SUCCESSION AND TRUSTS

Disposition of one's property after death can preserve assets and benefit the surviving family members. Upon the death of the deceased persons debts are paid and his assets are distributed after his of her demise. At Githuku and Githuku Advocates LLP we assist our clients in making wise decisions in their will and succession decisions

that will benefit their family members. Succession can be simple or complex depending on the circumstances. The Attorneys at law in our firm advice and handle all types of succession matters to ensure that the deceased estate is preserved, including their assets and those of their families as well as reflecting their true wishes. In particular under probate and succession we deal with matters that include:-

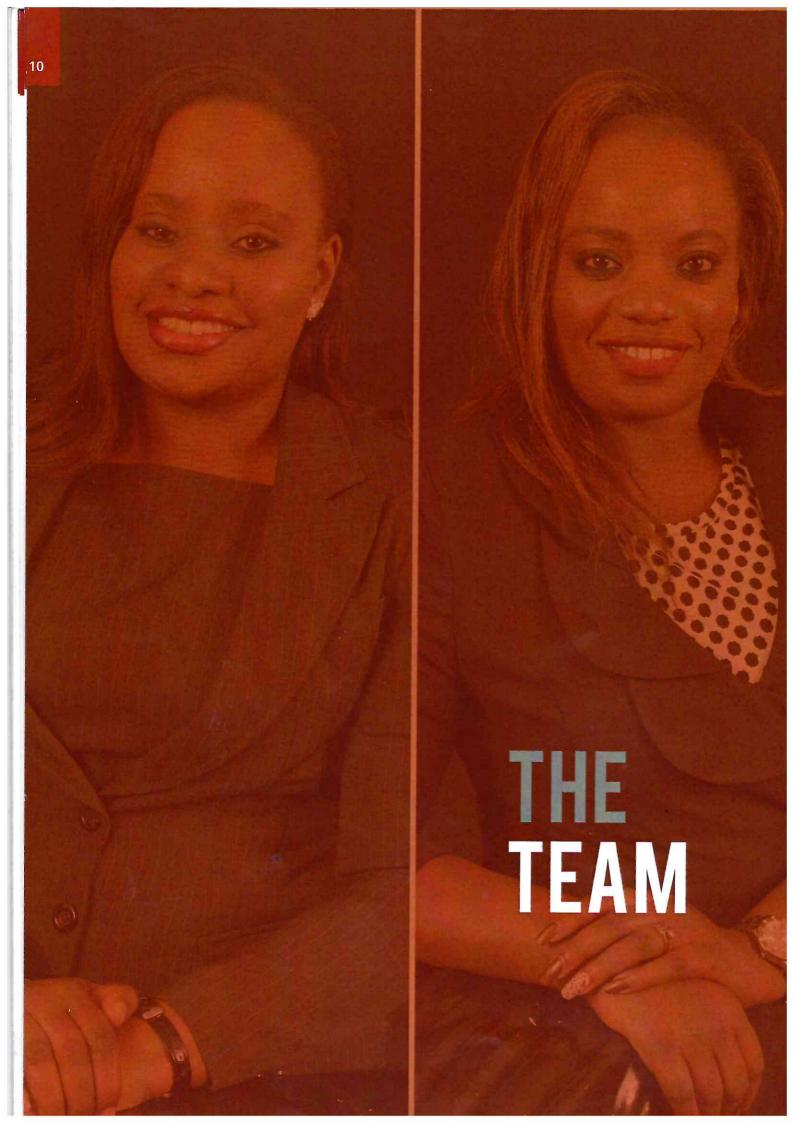
- · Drafting of Wills
- · Drafting of Trusts
- Succession (probate administration)
- Power of Attorney, amongst others.

### **BANKING AND FINANCE**

The firm's attorneys' have specialized knowledge and experience in banking and finance law to enable them efficiently assist financial institutions in their day to day operations. We advise clients on regulatory matters, lending and prepare the essential documentation. We also advise and assist borrowers, buyers and financial institutions in transactions, including, asset acquisition and leveraged financing, securitization, project financing, restructuring and recapitalization, banking transaction documentation including bank guarantees, letters of credit and other trade finance documentation.









### HANNAH WANGÜI GITHUKU HEAD OF STRATEGY & CONSULTANCY

Hannah is an advocate of the High Court of Kenya following her admission to the bar in the year 2010. She is the partner incharge of Legal Research, Conveyancing and Commercial Department. She is also a member of the Law Society of Kenya. She holds a Masters Degree in International Studies from the University of Nairobi, a Bachelors of Laws Degree from the University of Nairobi and a Post Graduate Diploma in Law from the Kenya School of Law and one in Human Resource Management from the Institute of Human Resource Management.

Hannah has experience in Conveyancing matters, commercial matters, civil and criminal litigation, she is well versed with preparation and reviews of Agreements for Sale, Leases, Transfers, Charges, Discharges of Charge, Chattel Mortgages, Debentures and Registration of Documents in the respective registries and general Bank Securities. In the Commercial law sphere, Hannah has gained experience over the years in incorporation of companies, societies, trusts and commercial litigation. Prior to being a partner in the firm, Hannah was a Legal Researcher for the Judiciary of Kenya. Where she carried out research for the Judges assigned to various

courts. While at the Judiciary she was exposed to Civil Law, Criminal Law, Probate Succession Law and trusts, Judicial Review, Constitutional Law, Labour Law, Employment Law and Contracts Law. In addition to working for the Judiciary, Hannah has also undertaken legal practice in top tier law firms and top corporate companies in Kenya that gave her the edge in attaining the legal experience she now possesses.

She is also well versed with International matters including International Law, hence the firms consultant on International issues.

When not at work, Hannah spends her time with friends in her social circles and relatives. She also undertakes curricular activities that include swimming, local and international tourism.

Hannah's main areas of specialization include:

- Conveyancing, Real Estate, & Perfection of Banking Securities
- Commercial Law
- Legal Research and Legal Audit
- Probate Succession and Trusts
- Civil Litigation
- · Family law
- Legal Audit





## **DIANAH WANJERI GITHUKU**MANAGING PARTNER



Dianah is a Commissioner of Oaths, Patent Agent, Notary Public and a Tax Agent.

She has been in active practice since her admission to the Bar. She has previously worked in various law firms where she gained experience in litigation matters and in commercial matters. She was later engaged by the Kenya Revenue Authority (KRA) attached to the legal department. Whilst there, she prosecuted cases on behalf of KRA in commercial, constitutional, Judicial Review and Tax Appeal Tribunal. Hence acquiring vast knowledge and experience in not only litigation but taxation matters.

Dianah has vast training in negotiation, drafting and management contract, oil and gas contracting and trial advocacy skills. She is also currently pursuing her Masters in Leadership and Governance.

During her free time, Dianah involves herself in curricular activities that include playing golf, local and international tourism and farming activities. Dianah's main areas of specialization include:

- Civil and Criminal Litigation.
- Tax Law and Legal Audit.
- · Probate Succession and Trust.s
- · Property and Commercial Law.
- Labour and Employment Law.
- · Contracts Law.
- Labour and Employment Law.
- · Contracts Law.

## FIRM CONSULTANTS



#### **JAMES NJOROGE**

He is a specialist majoring in civil and constitution litigation and Family law practices. He is an advocate who was admitted to the bar in the year 2006 and has over the years of active practice in competitive legal settings acquired invaluable experience and honed his professional skills in varied disciplines of law.

He has Traversing significantly broad spectrum of practice areas expertise ranging from commercial and civil litigation, debt recovery, arbitration and alternative dispute resolution, real estate and property transactions, labour, probate and administration, divorce matters.



### **SOPHIE KAIBIRIA**

She is an experienced advocate with a proven record in research, drafting, and programme planning and management. She is an advocate who was admitted to the bar in the year 2011. She has imparted on law democracy and governance skills in key in access to justice institutions that lead to improved administration of justice, expeditious trial processes, enhanced professional capacities, and improved justice system infrastructure. Her notable positions of influence include:

- The first Program manager for the Court Users Committees (CUCs)
   under the National Council on the Administration of Justice (NCAJ)
   that saw to the institutionalisation of access to justice through the
   court system throughout the country:
- The Project Officer employed under the Kenya National Dialogue and Reconciliation process under the (then) Ministry of Justice, National Cohesion and Constitutional Affairs to oversee the initial implementation of the Constitution of Kenya 2010.



#### LYDIA MUTHONI

She is a specialist criminal litigator, especially in fraud, corruption and financial crime cases and with a wealth of experience on corporate criminal risk and internal investigations, bribery, insider dealing, tax avoidance, money laundering, conspiracy to defraud and many other offences. She is an advocate who was admitted to the bar in the year2011 Ms. Kagori practice involves corruption and anti-money laundering advice to corporate clients in compliance and contentious setting. Further she has experience in conducting internal audits and create appropriate risk mitigation strategies, defence in investigations and general advisory in relation to wrongdoings.

## **ASSOCIATES**

#### **Ann Maina**

She is an Advocate of the High Court of Kenya having attained her Bachelor of Law degree from the University of Nairobi (UON). She specializes in litigation matters. Her experience as a litigator helps her anticipate potential troublesome situations that can arise in a matter. This has helped her advice client to engage in negotiated settlements, mediation and arbitration. Her practice are litigation and dispute resolution, commercial law, employment and labour laws.

#### Shalen Adhiambo

She is an Advocate of the High Court of Kenya, having attained her Bachelor of Law degree from Jomo Kenyatta University of Agriculture and Technology (JKUAT). She specialises in commercial and corporate law, she represents institutional clients in the banking and finance sectors. She has commendable experience in banking, structured finance and related matters, she also represented clients in matters relating to asset backed lending and acquisition finance.

### FINANCE & ADMINISTRATION



### **Catherine Muithya**

A student at Moi University pursuing a Bachelor of Business Management. Currently holds a post graduate diploma in Business management as well as Information Technology.



### **Ishmael Muthiora**

He is an Accountant CPA (K) and Internal Auditor, he holds a Certified Public Accountants of Kenya Certificate and Bachelor of Business Administration from St Paul's University.

He has a wide experience in Accountancy.



**David Kitengo** 

He specializes in the firms clerical matters.



#### **Eunice Auma**

She assists in office administration; she holds a Diploma in Accounting. She oversees clerical tasks.







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